

Wallops Contractor Safety Council
Meeting Minutes
December 11, 2001

CHAIRMAN: Dave Quillen/Cube Corp.

ATTENDANCE:

Dwayne Rye/CSC/803
Dave Quillen/Cube Corp.
Dean Carroll/GHG
Bill Hargrove/ManTech

Mike Singer/830
Marvin Bunting/CSC
Curtis Oakley/EG&G

AGENDA:

OSHA WebCast for new Record Keeping requirements
Forklift Extensions
Upcoming meeting for WFF Confined Space Program
Monthly Incident Report (attached)
Upcoming Safety Training

MINUTES:

Old Business:

None Discussed

New Business

OSHA WEB-CAST ON NEW RECORD KEEPING REQUIREMENTS

Dwayne Rye/CSC/803 discussed the OSHA Web cast that will be shown via the web on Dec. 12, 2001. The web cast is scheduled for three hours and will go over all the changes of the new record keeping requirements and processes. All Safety Reps are encouraged to view the Web Cast. The Safety Office will have the Web cast available for viewing in building E-107 Rm. 305 for those that cannot view it from their work center.

FORK LIFT EXTENSIONS

Bill Hargrove/NSI gave a presentation on the ANSI requirements for forklifts and forklift extensions. Handouts and pictures were distributed to council members. Most extensions and other equipment designed to be lifted with forklifts that have been identified here at WFF do not meet the ANSI requirements. All extensions that do not

meet the requirements must be removed from service. All Contractors that operate forklifts and that use extensions need to ensure that only approved equipment is used and correct nameplate data requirements are complied with.

UPCOMING MEETING FOR SAFETY REPS ON THE WFF CONFINED SPACE PROGRAM

Dwayne Rye stated that a meeting will be scheduled in the near future to discuss and review the new written Confined Space documents. Contractors will be given copies of the written documents for their review. A follow-on meeting will also be scheduled to review all comments and recommendation around the end of January 2002.

SAFETY HIGHLIGHTS FOR THE MONTH of NOVEMBER 2001

Dwayne Rye distributed the Safety Highlights and Incident Report for November 2001. Please see the attached document for specific details.

UPCOMING SAFETY TRAINING: The following NSTC Training course will be offered in February 2002:

High Pressure System Safety	Feb 20-21, 2002.
Flex Hose Safety	Feb 22, 2002

If you have any questions or have information that you would like to discuss please contact Dave Quillen at Ext. 2025 or Dwayne Rye at ext. 1884,

The next Contractor Safety Council meeting is scheduled for January 8, 2002 at 10 a.m. in building E-107, Room 117.

See You Next Month.